

**Expression of Interest (EOI) for operating Nescafe- Kiosk**

Indian Institute of Management Rohtak is a premier educational institution of national repute and is dedicated to offer world class programmes in Management education. The institute invites EOI from the interested EOI sender for operating Nescafe- Kiosk inside the Campus only for a period of one year. Interested parties may submit their proposal in the format dully filled and signed with required enclosures and documents. The EOI is to be submitted in a sealed envelope superscribed "Eol for operating N e s c a f e - Kiosk at IIM Rohtak" addressed to the Chief Administrative Officer, Indian Institute of Management Rohtak, Management City, NH- IO Southern Bye-pass, Sunaria, Rohtak - 124010 (Haryana) India.

**I. INSTRUCTION TO EOI SENDERS/TERMS & CONDITIONS:**

Interested EOI senders should note the following:

- I. The Institute may ask EOI senders to make a presentation before a committee, show casing their experience in running hospitality facilities and service orientation in terms of managing such food services in a healthy and efficient manner.
- II. Nescafe- Kiosk operator will provide all facilities with respect to Nestle food products, coffee, soft drinks, etc. after explicit approval of the institute as per guidelines of Nestle. This Eol invitation document is not binding on IIM Rohtak in any manner whatsoever.
111. IIM Rohtak reserves the right to cancel the Eol invitation as whole or in part without assigning any reason whatsoever. All proposals may be turned down by the institute without assigning any reason.
- IV. IIM Rohtak reserves the right to update, amend and supplement the information given in this document at its sole discretion before the last date and time of the submission of the interest/proposal.
- V. The term will be initially for I year and same may be extended on satisfactory performance and mutual consent of both the parties by maximum of two years.
- VI. EOI senders should submit their expression with supporting documents about their experience, qualification, annual turnover etc.
- VII. The Key dates and Information are as below:

Address for Submission of Eol	Chief Administrative Officer, Indian Institute of Management Rohtak, Management City, NH-10 Southern Bye-pass, Sunaria, Rohtak - 1240 IO (Haryana) India.
Email Address for Submission of EOI	cao@iimrohtak.ac.in
Last date & time for receipt of Eol	05.09.2022, 2:00 pm
Date & Time of Opening of Eol	05.09.2022, 3:00 pm

**2. REQUIRED EXPERIENCE:**

- I. The EOI senders should have been operating in the Hospitality Sector for a minimum of 5 years (Hospitality would include experience in the service industry that includes lodging, dinning/restaurants)
11. The EOI senders should have minimum on roll employee strength of 20 or more.
111. The EOI senders should have an average annual turnover of Rs. 1.20 Crores in the past five financial years.

\*EOI senders will be recommended to Nestle. Nestle and EOI sender may come to an agreement to work out operation of the Kiosk. Institute will not enter into any agreement with the EOI sender but will only have an agreement with Nestle. There is no rental, lease, occupancy, or any other contract between EOI sender (operator) and IIM Rohtak.

**3. INFORMATION ABOUT THE EOI SENDERS:**

While submitting the Expression of Interest for Nescafe-Kiosk (in a plain form according to following format), the EOI sender must submit the following details along with all required document showing their experience, financial solvency. etc. without which the EOI will not be considered.

- I. Details about E O I sender
  - a. Name of the EOI senders/Company/Organization:
  - b. Present address with Contact Number
  - c. Key Contact Person (Name, designation, Address, Contact Number, Email id)
- II. Type of Entity/Organization ( Supporting documents)
- III. Registration details of the Entity/Organization (With supporting documents, registration certificate. etc.)
- IV. Brief description about the organization/entity, Organization/Entity structure and type of business etc.
- V. Total No. of on Roll employees as on date with supporting proof of employment.

**4. FINANCIAL INFORMATION:**

Please provide with details Annual Turn Over for the last five years, along with necessary supporting documents such as Copy of Balance Sheet, as per the following format, duly signed by the authorized signatory. along with the Eol.

Year	Annual Turnover
2017-18	
2018-19	
2019-20	
2020-21	
2021-22	

- 5. **Declaration:** "if the above furnished information / details are found to be incorrect then without prejudice any action may be taken against us, our EOI may be cancelled and we may be disqualified at any stage and we shall be barred from any other bidding/tender/EOI in future against any other requirements of IIM Rohtak."

**Authorized Signatory**